**Our Lady of Lourdes Confirmation Preparation Program (OLL CPP)**

**Letter to Bishop Gaydos**

**Due November 2nd**

* **Correct grammar, spelling and punctuation are very important** in your letter asking to be confirmed. Look up the format for formal letters online if you are not sure. Type your letter, read it carefully for errors, and have someone else proofread it before you turn it in to the Confirmation leader.
* Begin your letter with the proper salutation: *The Most Reverend Bishop of Jefferson City*, *Your Excellency*, or *Dear Bishop Gaydos.*
* Explain why you want to be confirmed.
* Describe how you have prepared to receive the sacrament.
* Tell how you hope to live the Gifts of the Holy Spirit in your personal life.
* You *may* tell who your sponsor is and why you have chosen them.
* You *may* state your Confirmation name and why you chose it.
* Close your letter appropriately, then space down a few lines, then type your name. The last thing to do is sign your name above the typed one.

The letters will be collected **November 2nd** and sent in one envelope to Bishop Gaydos. This is required, and your confirmation will be delayed if I do not have this letter by the deadline. **Please do not send your letter separately.**